



Scout Radio Victoria

Agenda - November Monthly Meeting

Tuesday 14th November 2023, 7.30pm

Diamond Creek Scout Hall, [45 Challenger St, Diamond Creek VIC 3089](#)

Chair: Luke Byrnes

Minutes: Alice Hayllar

Meeting Opened: 7:35pm

Attendees

Apologies

Meeting Items

Administration

Chair's Comments

- Great work on JOTA this year, great to hear so many on the air and everyone's event able to proceed.
- VKJOTA is back online, please submit your JOTA logs if you used a club callsign.
- Thanks to Kent for his extensive documentation of the station at Gilwell.

SC - STEM Comments

Previous Minutes

Finance

Account	Balance on 13th November 2023
STEM - State Radio (Bendigo Bank)	\$7,792.34

- Bendigo Bank account balance as at 10th November 2023 is \$7,792.34. Please note this does not include cheque for \$195 that was banked on Monday.
- Busy month for Finance (as well as the rest of the team) with lots of money going in and out for JOTA related expenses.
- There were 2 invoices for the STEM team that were paid into our account and then transferred to the STEM account, these are detailed in the transaction report attached to the agenda.
- There are a few invoices still outstanding for badges and callsigns, if these are for your group can you please follow up. Reminders will be sent out this week.
- We are continuing to chase the outstanding Scout Hike invoices.
- The first payment of our loan from Scouts Victoria is due at the beginning of December.
- We are aiming to have our first GST claim completed by the end of the calendar year (for July 2023-December 2023). Once this is done we will have a better process established going forward to do regular claims, probably once a quarter. There is also a process of going through our historical financial records for previous financial years to claim that GST, though this will take time as our Xero environment was not setup to take a GST claim into account when first established.

Work Health & Safety (WHS)

- Please ensure you remain on top of eLearning modules including WHS as they become due.
- Scouts Victoria Child Safe Training is hoped to be completed by the end of 2023. For those with primary roles outside of Scout Radio Victoria, please follow this process within your primary registration roles. Scout Radio Victoria registrants should complete their training virtually or in person on courses advertised in Be Informed. Please make every effort to attend one of these sessions before the end of the year.

First Aid Course in Box Hill North - Friday 17th November

- Hatfield Rover Unit has opened up their upcoming first aid course to other Scouting members.
- CPR refresher and full First Aid course options.
- <https://facebook.com/events/s/hatfield-first-aid-night/189681000852610/>

Program Review

JOTA Trello Board

- Link to the JOTA trello board: <https://trello.com/b/p52O1VoN>
 - Please add a review card to your list if you haven't done so already.
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Program Planning

Trello Card Review

Reviewing the following cards - the notes below are not exhaustive. For full updates on items, please refer to the relevant Trello card. Notable items are listed below.

Amateur Events

CQ World Wide Contest End of November

[Ross Hull Memorial VHF-UHF](#) January 2023

[John Moyle Memorial Field Day](#) March 2024

Training Courses

Foundation Amateur Courses

17-19 November @ Camp Warringal.

4 Participants registered to attend this upcoming weekend.

Future Courses

Course calendar for 2024 to be considered after JOTA. Some work to be done to see if we can get the LMS set up by then.

AOCP Advanced Theory

Details are available in the [Advanced Licence Trello card](#)

Marine Radio Course

SRCOP

9th December at the GWSAC Registrations at <https://sresu.asn.au/events/marine-short-range-srocp-course/>.

Program Enrichment

Contesting in 2024

Program Support

Gilweroo

Radios ordered. Waiting for collection this week on provision of UHF handheld radios, approx ~20, for 17-19/11/2023.

Support Development

Radio Band Pass Filters

Neil has procured some band pass filters for testing.

VKS-737

Our VKS-737 licence for the Barrett radio has been renewed for the year ending 30 November 2024.

Additional Business

Meeting Closed:

Next Meeting: Christmas Breakup at location TBD at meeting.

First meeting 2024: February 13th 2023, BATCave, Legana St, Mt Waverley.

Appendix 1 - Finance Report

November 2023 Meeting

Prepared 13 November 2023

STEM - State Radio (Bendigo Bank)

Date	Description	Reference	Debit	Credit	Running Balance
Opening Balance			0	5504.64	5504.64
10 Oct 2023	Payment: 1st The Basin JOTA/JOTI	SRV-1126	0	60	5564.64
10 Oct 2023	Payment: Sunraysia District JOTA JOTI	SRV-1125	0	40	5604.64
13 Oct 2023	Bank Transfer from State Radio to STEM Purchases	0374154055 Starlink Oct 00466161731202	174	0	5430.64
13 Oct 2023	Payment: Stratford's Together JOTA Event	SRV-1132	0	115	5545.64
14 Oct 2023	Bank Transfer from State Radio to STEM Purchases	0374386579 Lamination sheets 00466161731203	15	0	5530.64
14 Oct 2023	Luke BYRNES (...854)	JOTA Posters reimbursement	60	0	5470.64
16 Oct 2023	Payment: Lerderderg Region Scouts	SRV-1124	0	890	6360.64
17 Oct 2023	Payment: 1st Warrandyte	SRV-1127	0	30	6390.64
18 Oct 2023	Payment: Emu District JOTA-JOTI	SRV-1133	0	95	6485.64
19 Oct 2023	Bank Transfer from State Radio to STEM Purchases	0375164921 WVic soldering 00466161731203	69.85	0	6415.79
19 Oct 2023	Payment: Cuboree 2023	SRV-1128	0	255	6670.79
19 Oct 2023	Scouts Victoria	Repeater Trailer insurance	183.15	0	6487.64

Date	Description	Reference	Debit	Credit	Running Balance
23 Oct 2023	Payment: Kilmore Scout Group JOTA	SRV-1131	0	215	6702.64
24 Oct 2023	Payment: Castlemaine JOTA JOTI	SRV-1116	0	200	6902.64
25 Oct 2023	Payment: 1st Mt Evelyn Scout Group	SRV-1141	0	64	6966.64
26 Oct 2023	Payment: Kane PARTRIDGE (...652)	SRVE-273	0	220	7186.64
26 Oct 2023	Bank Transfer from State Radio to STEM Purchases	0376322229 Starlink 00466161731203	174	0	7012.64
28 Oct 2023	Payment: 1st Mont Albert/9th Box Hill JOTA/JOTI	SRV-1118	0	75	7087.64
30 Oct 2023	Bank Transfer from State Radio to STEM Purchases	0377032330 Postage JOTAbadges 00466161731202	8.85	0	7078.79
31 Oct 2023	Wireless Institute of Australia	Foundation Course Books x 20	500	0	6578.79
01 Nov 2023	Bendigo Bank	Interest	0	0.05	6578.84
02 Nov 2023	Payment: Cuboree 2023	STEM-0020	0	3284.15	9862.99
02 Nov 2023	Scouts Victoria	Funds from SROCP Course - May 2023	0	647.5	10510.49
02 Nov 2023	Payment: Scouts Victoria	STEM-0019	0	1080.89	11591.38
03 Nov 2023	Bank Transfer from State Radio to STEM	0377665088 STEM-0019 00466161731201	1080.89	0	10510.49
03 Nov 2023	Bank Transfer from State Radio to STEM	0377664505 STEM-0020 Cuboree 00466161731201	3284.15	0	7226.34
08 Nov 2023	Payment: Benjamin MORTER (...978)	SRVE-270	0	220	7446.34
09 Nov 2023	Payment: Bayside District JOTA	SRV-1139	0	125	7571.34

Date	Description	Reference	Debit	Credit	Running Balance
09 Nov 2023	Payment: Western Vic Scout Radio	SRV-1140	0	273.5	7844.84
09 Nov 2023	Luke BYRNES (...854)	Postage for Foundation booklets - Nov Course	52.5	0	7792.34
Total State Radio			5602.39	7890.09	7792.34
Closing Balance			0	7792.34	7792.34
Total			5602.39	7890.09	2287.7