

# 2024-03-12 | Minutes - Monthly Meeting | Scout Radio Victoria

 **Tuesday 12th February 2024, 7.30pm**

 [Join our Cloud HD Video Meeting](#)

 [Scouts Victoria, Branch Activity Training Centre \(BATC\)](#)

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**Chair:** Luke Byrnes

**Minutes:** Alice Hayllar

**Meeting Opened:** 7:48pm

▼ Attendees

- Luke Byrnes
- Andy King
- Alice Hayllar
- Phil Adams
- Jenny Adams
- Mark Perkins
- Neil Wilson
- Adrian Robinson
- Douglas Ahearn
- Alastair Knowles
- Murray Taylor
- Kent Cochran
- Ben Hamilton

▼ Apologies

- Kevin Bedford
  - Jodie Bedford
  - Peter Chaplin
  - Peter Watkins
  - Gemma Nash
  - Mattcen
  - Dimitrios Karagiannis
  - Manos Avtzis
  - Damien Kuzek
  - Alan Stratford
  - Karl Donald
  - Peter Watkins
  - Collin Herbert
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# Meeting Items

## Administration

### Chair's Comments

- Key Dates for 2024:
  - John Moyle 15 - 17 March
  - Star Trek: Survival 26 - 28 April
  - ScoutHike 17 - 19 May
- Thanks for your time and effort spent last month on the feedback - we'll be making changes to better suit the needs of the team.
- Census 2024 - continuing with Scout Radio Victoria
  - Deadline is 20th of March, let us know if you are planning on changing - joining or leaving the team
- Testing Confluence as a new document management service for Agenda, Minutes, events, on the back of the success of Trello - feedback on Minutes appreciated.
- Uniform name tapes are available to collect if you didn't get one last month.
  - Mark and Kent need one

### SC - STEM Comments

- If you know any Youth Members interested in STEM activities reach out as we have some opportunities available, including the CSIRO Young Future Shapers program. Contact Andy for more details.

### Previous Minutes

 *Motion Template:*

*It was moved by \_\_\_ and \_\_\_ that the minutes of the Scout Radio Victoria meeting held Tuesday \_\_\_ - \_\_\_ - \_\_\_\_ be adopted. Motion Accepted/Rejected*

It was moved by Alastair and Murray that the minutes of the Scout Radio Victoria meeting held Tuesday 12-3-2024 be adopted. Motion Accepted

### Finance

Account	Balance on 12th March 2024
STEM - State Radio (Bendigo Bank)	\$13,292.59

- With a short reporting month there has not been a lot of movement on our accounts this month.
- Final invoices from November 2023 Foundation course have now been issued.
- We are still pursuing claiming our historical and current FY GST, should have an update on this by next month's meeting.
- There may be some short-term transfer of funds from SRV to STEM Events to float some Star Trek: Survival purchases. These funds, if needed, will be returned once we have income from ticket sales.

### Work Health & Safety (WHS)

- Please ensure you remain on top of eLearning modules including WHS as they become due.

- Please let Luke know if you have not completed the 2023 Child Safe sessions.
    - Issue with reminders for Mandatory training requirements for WHS/CS autotriggered.
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## Program Enrichment

Radio Exploration Session

Spend some time checking out the gear available from Scout Radio Victoria.

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## Program Review

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## Program Planning

### Amateur Events

[John Moyle Memorial Field Day](#) March 16-17th 2024

#### About John Moyle Memorial Field Day

- Great opportunity to get youth involved in amateur radio
- Aiming for a multi-site activation - this is contingent on having site leaders who are keen to make it happen
  - Possible locations: Mafeking (Rover only), Baw Baw, Rowallan, Clifford Park, Bay Park
  - Interested in leading:
    - Gemma
    - Adrian and Douglas for Mafeking Rover Park
- 24 hour contest, 4 hour blocks, Sat midday to Sun midday
- Gemma has built documentation to help anyone who wants to take it and run

Known Scout Events:

#### **Mafeking Rover Park (18+ due to Rover Boot(s) occurring the same weekend)**

Details available on Facebook: <https://www.facebook.com/events/403643858914737>

#### **~~Camp Warringal – all members~~**

~~Details available on Scout Radio Victoria website from Tuesday (still in draft).~~

~~Dinner provided, register for free at <https://events.scouthack.com/>~~

**Cancelled due to lack of availability of members.**

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## Training Courses

### Future Courses

*Dates to be confirmed.*

## **AOCP Advanced Theory**

## **Marine Radio Course**

## **ACMA Assessor Update**

Please contact Luke if you also wish to become a Trainer for our Foundation Amateur Radio courses.

Interested in possibly at courses:

- Ben, Murray, Douglas, Adrian, Neil Wilson, Matt, Alice, Sarah, Damien.

Phil has approached to Neil Wilson, Peter Fraser and Peter Chaplin to become assessors as they have the required qualifications. Both Peters will be putting their Families first and will not be jumping in nor be available every weekend but are willing to assist where they are able to.

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## **Program Support**

### **ScoutHike**

Event occurs 17 - 19 May 2024.

We have confirmed our rate for our assistance is \$4.50/ym, which brings us about \$3,600 - \$6,000 of revenue that is used to pay back the loan for commercial equipment and to use the funds to increase our operating capabilities for the event. This also incentivizes our team to encourage participants to attend so that we increase our revenue and expand our asset purchase capability (new Amateur Radios/Towers!) for example.

Further units to be purchased in the coming weeks as we've had an offer to purchase some additional units at a very agreeable amount (still to be finalised), including both Handheld VHF DMR and Mobile VHF DMR Transceivers.

Preliminary show of hands of those available to assist please?

- Ben, Alastair, Neil Wilson, Gemma (maybe), Sarah (maybe), Douglas (in event support), Adrian (probably assisting Douglas), Karl, Mark, Kent, Andy, Alastair.

### **Hoadley Hide**

- Weekend following Easter, approached Kent for Comms Support.
- Discussed the difference between client needs vs perceived needs, as perceived by our team. Concluded what the client needs is the appropriate solution to address their concerns, not our perception on what their concerns are.

### **Night Owl**

- Night Owl will be the same weekend as last year - 2nd weekend of September. Reach out if you are interested in helping out.

### **Jamboree on the Trail**

- 5th May (FYI not Mothers day)
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## **Support Development**

### **Duplexer**

Adrian has offered to tune this for the Commercial VHF DMR repeater. We're hoping this can be done by the next meeting.

## Radio Band Pass Filters

Neil has procured some band pass filters for testing.

## Cable termination cabinet - Gilwell

The cable termination cabinet at the base of the Gilwell tower has significant rust.

Russell Bradd has also asked if we can relocate the indoor cabinet to outside and install a small patch panel in the wall similar to what was located at the Cleve Cole Hut.

Puffing Billy have a surplus outdoor cabinet that we can purchase for a \$200 donation to their Belgrave Signal Box fund.

— Peter Chaplin

## Contributory Funds Request

- Discussion on offering contributory funds to support radiotechnology infrastructure at radio operation sites
  - Have an individual from the Radio Team to sponsor the project and put in the request for contributory funds to be provided to support specific projects. Intention is to support small projects that need a financial injection to assist with minor maintenance and capability support.
    - E.G. Cable Termination box at Gilwell
    - Batteries for Mafeking, etc
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## Additional Business

### Douglas' Logo proposal:

A Logo will be on shirts, jumpers, scarfs, vehicle magnets, websites, etc. needs to be resized, vinyl printed, embroidered etc. Zoe has designed a logo for the team.

- Everyone in the room is happy with the design and for Zoe to create a brand guide using the logo. Special Thanks to Zoe for her work.



Meeting Closed: 8:45pm

Next Meeting: 7:30pm, 9 April 2024 @ [Scouts Victoria, Branch Activity Training Centre \(BATC\)](#)

## Appendix 1 - Finance Report

Scouts Victoria STEM State Radio - Monthly Finance Transaction Report

For the period 13 February 2024 to 12 March 2024

Date	Description	Reference	Debit	Credit	Running Balance
<b>Opening Balance</b>			\$0.00	\$13,091.49	\$13,091.49
22 Feb 2024	Payment: Mooney Valley District Scouts	SRV-1148	\$0.00	\$225.00	\$13,316.49
22 Feb 2024	Bank Transfer from State Radio to STEM Purchases	Starlink monthly payment	\$174.00	\$0.00	\$13,142.49
01 Mar 2024	Payment: Surfmoor	SRV-1150	\$0.00	\$150.00	\$13,292.49
01 Mar 2024	Bendigo Bank	Interest	\$0.00	\$0.10	\$13,292.59
Total State			\$174.00	\$375.10	13,292.59

Radio					
<b>Closing Balance</b>			<b>\$0.00</b>	<b>\$13,292.59</b>	<b>\$13,292.59</b>