

# 2024-05-14 | Minutes - Monthly Meeting | Scout Radio Victoria

 **Tuesday 14th May 2024, 7.30pm**

 [Join our Cloud HD Video Meeting](#)

 [Scouts Victoria, Branch Activity Training Centre \(BATC\)](#)

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**Chair:** Luke Byrnes

**Minutes:** Alice Hayllar

**Meeting Opened:** 7:35pm

▼ Attendees

- Luke Byrnes
- Alice Hayllar
- Mark Perkins
- Kent Cochran
- Neil Wilson
- Murray Taylor
- Gemma Nash
- Andy King
- Matt Cengia
- Ben Hamilton
- Karl Donald
- Jackson

Online

- Phil Adams
- Alastair Knowles
- Damien Kuzek
- Dimitrios Karagiannis
- Alan Stratford
- Noah
- Neal Wise

▼ Apologies

- Sarah Thom
  - Douglas Ahearn
  - Alison
  - Jenny Adams
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# Meeting Items

## Administration

### Chair's Comments

- Star Trek: Survival 26 - 28 April 2024
  - Massive thanks and gratitude for the fantastic commitment and assistance that this team were able to provide to make this event a success.
- ScoutHike 17 - 19 May 2024
  - Thanks for those who have signed up to assist with our biggest support event of the year. Please collect your radios and comms plans before you leave this evening.
  - Please set up your Radio as soon as you arrive, even if it is roughly done and it's off to the side until you can do it properly
- Uniform name tapes are still available to collect - speak with Luke.
- Repeater Trailer tyres are damaged and require urgent replacement, this expedited expenditure has been approved to ensure serviceability for ScoutHike this weekend.

### SC - STEM Comments

- Massive thankyou for the assistance in Star Trek Survival, all feedback received so far is very positive both from participants and other state teams.

### Previous Minutes

**i** Motion Template:

*It was moved by \_\_\_ and \_\_\_ that the minutes of the Scout Radio Victoria meeting held Tuesday \_\_\_ - \_\_\_ - \_\_\_\_ be adopted. Motion Accepted/Rejected*

It was moved by Murray and Gemma That the minutes of the Scout Radio Victoria meeting held Tuesday 13-05-2024 be adopted. Motion Accepted

### Finance

Account	Balance on 13th May 2024
STEM - State Radio (Bendigo Bank)	\$11,817.99

- Census payment was made to Scouts Victoria for members of SRV who's primary role is with the team
- A claim via Scouts Victoria has been made for our GST costs across the first 3 quarters of the 2023-24 Financial Year. These funds should be deposited into our account this month.
- Work on claiming our historical GST expenses will be followed up now that other priorities have been completed.
- Given that most of the people around the table were up at STS setting up Thursday and Friday, we are looking at covering costs of food on those days from SRV Budget should it be needed, this is not finalised yet.
- Loan repayments are made every 6 months, last was paid in March with the next in November. This will be recurring in March and November moving forward.

## Work Health & Safety (WHS)

- Please ensure you remain on top of eLearning modules including WHS as they become due.
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## Program Enrichment

### 1. Increasing our Communications Bandwidth

Discussion on our communications channels.

- Create a Scout Radio Victoria Element space to allow us to have a number of different instant message chat spaces to allow synchronous communication

### 2. ScoutHike Preparations

Supporting major events as SME's.

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## Program Review

### Jamboree on the Trail

- Great weather for it, very successful event
- 105 participants which is more than previous years.
- Alastair and Rufus (Venturer) and Michael helped with comms. 1st Vic Sea Scouts provided a BBQ fundraiser which was also very successful.
- Going to be known as TrailJam moving forward due to changes in Scouts Canada with the person who was running it stepping down.

### Star Trek: Survival

- Weather was beautiful on Sat and Sun.
- 262 Youth Members were joined by 201 Event Staff (Venturers, Rovers, and Leaders) to enjoy the event.
- Radios worked as predicted - better when people used them the way they were instructed to.
  - Still had some minor interference issues, but nothing that wasn't mitigated effectively.
- SFC was completely supervised by Will Smith, RA8 veteran, with the assistance of Gemma (busily maintaining event support through SFC), and also well-supported by Kent. Special thanks to both Gemma, and also Kent for their tireless work in that space.
  - Only half of the staff for SFC were licensed operators, it would be good to offer a subsidised course to get them qualified.
    - Letter to be drafted with a letter explaining what they have done and a thankful
- Starlink was used as primary network device, which worked well until the server needed a rebuild the night before due to reaching capacity.
- Great work from Douglas who will regale us next month on the troubles when programming a repeater to specific frequencies.
- Great reports from radio team activities throughout the event - thanks to Neil, Alastair, Mark, and Ben for their radio activity contributions
- Special thanks to Karl, Neal, Glenn, Dirk, and Paige for their significant contribution to the event's success also.
- Wesley's Iso-chips
  - Activity worked very well, some were really excited
- Hacking for xBs
  - Went very well, thanks to Andy for last minute help with Notebooks
- Great thanks to my PIC's, Sarah and Andy, for jumping into the deep end once again to make the event happen. Thanks also to Mattcen and to Gemma for their tireless work as Systems Engineer and Finance managers, for without which we'd not have had any success at all.
- Survey going out this week.

- Massive Thanks and congratulations to Luke for being able to dream up this ridiculous concept and managing to pull it together in an incredible event that really shows how well youth lead adult supported can work
  - Fox Hunting
    - went very well! Thanks to Murray for creating the props for the activity. They were great at using the radios.
    - Alastair still has fox hunting gear and can return next month or picked up sooner if needed
  - Interstellar comms
    - went really well, thanks to Andy for organising to get ..... A thankyou letter needs to be written.
    - Almost spoke to someone in Russia but signal wasn't quite there for it
    - Kids loved it
    - The kids were not as scared to use the radios as they are at other events such as JOTA, able to provide more information on protocol etc. as less time was needed to actually teach them the basics
    - Lots of people showed up for the night time activity
    - Great support from amateur radio operators from Shepparton and Bendigo, and they were thankful for us getting young people on radios.
      - Thankyou letter to be written and sent to the local clubs.
    - Potential to advertise to local clubs so they know and can jump on for contacts
  - We received a donation of 88 Lenovo laptops on the Monday before Star Trek to replace the Toshiba's which is amazing
  - Jar Jars new Boombas
    - Ooblek was made so well that when flying it was solid and liquid on impact, it was done so well
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## Program Planning

### Amateur Events

[Trans Tasman Low band](#) - 20th July 6pm - Midnight

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### Training Courses

#### Future Courses

TBC post-ScoutHike

- Foundation and Marine radio hopefully June/July
- Phil will likely be out of action mid August until possibly late September
- New exam papers have been released but there was a stuff up, so keep an eye out
- If we want to do it on computers it will need to be pre loaded

#### Foundation Amateur

#### AOCP Advanced Theory

#### Marine Radio Course

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## Program Support

### ScoutHike

Event occurs 17 - 19 May 2024. Approximately 1200 Scouts registered to attend, making this a big fundraising event for our team.

Thanks again to those ~~sacrificing themselves~~ volunteering to assist this weekend - hopefully any inclement weather holds off until late Sunday afternoon!

Please return your equipment next meeting, let Luke know if you can't make it so it can be arranged to be collected.

### Night Owl

- Night Owl will be the same weekend as last year - 2nd weekend of September. Reach out if you are interested in helping out.

### AJ2025

- AJ2025 is coming up start of next year, who is interested in supporting an amateur radio station?
    - Neal is registered
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## Support Development

### Duplexer

Mini VHF duplexer still to be tuned. Peter Chaplin has confirmed that the duplexer unit for Commercial VHF has been donated to Scout Radio Victoria - many thanks for this.

### Radio Band Pass Filters

Need to purchase more of them.

### Cable termination cabinet - Gilwell

### Contributory Funds Request

Process as discussed in April to be presented in the June meeting - delayed due to STS and SH.

### Rowallan Tower

- Rowallan has realised they need a larger tower so the move from Gilwell will no longer be happening. They are looking at getting their own tower that they own and look after that looks like will have space for us on it to use as well.

### Move to Confluence

We will be moving our IP and changing our processes from Trello into Confluence. While the new space does not do the same tracking specifics that Trello offered, much of what is provided in Trello will work better in the documentation space that Confluence provides.

Further, Confluence will feature database capabilities from June, meaning that we can leverage such a resource to maintain information consistently across the SRV space and match the productivity we gained when we first used Trello.

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## Additional Business

- Kent
  - Pointed out a potential use for some of the donated Laptops can be used for SRV use, possibly set up as a kit - this is probably more relevant for the ScoutHike fleet and JOTA uses, but it is worth noting they are STEM laptops, not SRV laptops.
  - The powerpole order will be sent at the end of this month - possibly early next.

- Neil
  - Need to sort out transport for a Venturer for Scout Hike
- Phil
  - Spot tracker is still active due to not stopping the billing, Looking to purchase it to use it for other purposes

**Meeting Closed: 9:39pm**

**Next Meeting: 7:30pm, 11 June 2024 @ [Scouts Victoria, Branch Activity Training Centre \(BATC\)](#)**

## Appendix 1 - Finance Report

### Scouts Victoria STEM State Radio - Monthly Finance Transaction Report

*For the period 09 March 2024 to 13 April 2024*

Date	Description	Reference	Debit	Credit	Running Balance
<b>Opening Balance</b>			<b>\$0.00</b>	<b>\$12,692.75</b>	<b>\$12,692.75</b>
09 Apr 2024	Scouts Victoria	I253823 - Census payment	\$700.00	\$0.00	\$11,992.75
11 Apr 2024	Bank Transfer from State Radio to STEM Purchases	0405119965 RA8 Trianing Day 00466161731202	\$203.70	\$0.00	\$11,789.05
13 Apr 2024	Payment: Plenty Valley Scouts	SRV-1155	\$0.00	\$150.00	\$11,939.05
13 Apr 2024	Bank Transfer from State Radio to STEM Purchases	0405561352 RA8 day balance 00466161731202	\$3.26	\$0.00	\$11,935.79
16 Apr 2024	Payment: Kaylene MORTER (...057)	SRV-1152	\$0.00	\$10.00	\$11,945.79
17 Apr 2024	Payment: Hoadley Hide	SRV-1154	\$0.00	\$150.00	\$12,095.79
17 Apr 2024	Bank Transfer from State Radio to STEM Purchases	0406238137 Headphone adapters 00466161731203	\$25.90	\$0.00	\$12,069.89
19 Apr 2024	Bank Transfer from State Radio to STEM Purchases	0406557196 Headphone Adaptors 00466161731203	\$16.65	\$0.00	\$12,053.24
19 Apr 2024	Bank Transfer from State Radio to STEM Purchases	0406566026 Heat shrink 00466161731202	\$61.35	\$0.00	\$11,991.89
30 Apr 2024	Bank Transfer from State Radio to STEM Purchases	0408344292 Starlink monthly 00466161731203	\$174.00	\$0.00	\$11,817.89

01 May 2024	Bendigo Bank		\$0.00	\$0.10	\$11,817.99
Total State Radio			\$1,184.86	\$310.10	\$11,817.99
<b>Closing Balance</b>			<b>\$0.00</b>	<b>\$11,817.99</b>	<b>\$11,817.99</b>